

With over 25 years' experience, ZircoDATA has proudly delivered Records and Information Management (RIM) services to the Australian market. As an independently owned and operated company, trusted to protect your most valuable assets, ZircoDATA is recognised as a dynamic and innovative provider of Records Management services across Australia.

Our complete suite of RIM solutions provides all businesses and industries with a single source partner to address all records management, digital access, data protection and secure document destruction needs. The ZircoDATA way supports an extensive and client focused solutions offering with superior service, innovation and a commitment to delivering outstanding value to our clients. Utilising our expertise and as leaders in the records management industry, ZircoDATA partners with our clients to provide tailormade business solutions.



# **OUR SERVICES & SOLUTIONS**



# SECURE DOCUMENT STORAGE



We provide a variety of sophisticated document storage services for businesses of all sizes. As a **premium service provider**, we store physical records no matter the format & e-files via an encrypted online transfer. Together with **ultra secure**, **purposely built record centres**, & a premium records retention & file management program, you can trust ZircoDATA to keep your information protected. As part of our service, we also collect & deliver your records as required.



DIGITAL TRANSFORMATION

Whether your business is going paperless or you simply require your documents and information digitally captured, ZircoDATA has you covered with our comprehensive range of document & image scanning services.



#### DATA BREACH REPORTING

Should the worst occur and your company suffers a data breach, our reporting service enables you to accurately report your breach within the regulated timeframe, with the added benefit of taking the worry and fear out of complying with regulatory bodies.



## DIGITAL MAILBOX

From collecting to scanning, sorting to shredding, our solution takes the ease out of physical mail management with the **benefits of a secure and quick delivery** that ensures your company mail is sorted and received in a very timely manner.



## SECURE DESTRUCTION

We offer secure destruction services for paper records, as well as media destruction for all kinds of digital records. Fully-certified, if you're looking to securely destroy your paper or digital media, get in touch with one of our expert consultants.



TAPE SERVICES

Data protection should be a top priority for any business, especially in a world where almost everything is accessible electronically. Our data security solutions ensure your valuable information is **backed-up & protected**, with a variety of highlysecure data protection services, including off-site backup for both physical & digital data.

Contact One of Our Business Experts 13 ZIRCO (13 94 72) services@zircodata.com.au Customer Portal (ZircoBRIDGE) https://portal.zircobridge.com.au